PART-TIME LIVE-OUT HOUSEKEEPER JOB
REGENT'S PARK | CAMDEN | LONDON | GB

SALARY: £20 - £23 GROSS PER HOUR

PHS JOB 3755

A friendly family in Camden, London is looking for a reliable and experienced Part-Time Housekeeper to help look after their four-bedroom home three days a week. The role is well suited to someone who enjoys keeping a home clean, tidy and well organised and is happy to work independently, managing their own day and getting to know the family's preferred way of doing things.

The Housekeeper will take care of the day-to-day housekeeping, including general and deep cleaning, laundry and ironing, delicate clothing care, basic wardrobe organisation and changing bed linen. There will also be some occasional errands, dry-cleaning collections and liaison with maintenance professionals or specialist cleaners when needed. Any additional duties that require extra hours will be agreed in advance and paid separately. Ideally, the regular housekeeping duties should be completed by 6:00 pm each working day. The job is offered under formal employment and has potential to grow into longer hours with time.

The home is also shared by two dogs, so the Housekeeper should be comfortable around dogs. Their care will be straightforward, including preparing their food once a week for portioning and freezing. Very occasionally, the Housekeeper may be asked to walk one of the dogs, although regular dog walking is not part of the role. Cooking is not required, but someone who would be happy to prepare a few simple family meals when the children are home from university would be a welcome bonus.

Location: Regent's Park, Camden, London
Type: Live-out, part-time, formal employment
Rate: £20 - £23 gross per hour
Hours: 20 hours per week
Days: 3 days per week
Start time: Flexible, from around 9am-10am; finishing no later than 6pm
Language: English
Driving: A bonus, not required
Start: As soon as possible

Benefits:

- Formal employment
- Three days and 20 hours a week, leaving time for other commitments
- Flexible start time, with the working day finishing no later than 6pm
- An independent role as the only member of staff in a friendly, relaxed household

Key Responsibilities:

- Carry out all aspects of general housekeeping and cleaning throughout the four-bedroom property.
- Clean and maintain all living areas, bedrooms, bathrooms and kitchen areas.
- Undertake scheduled deep cleaning tasks
- Organise cupboards, storage areas and household items, keeping everything clean, tidy and well arranged.
- Manage the household laundry, including washing, drying, folding and putting items away.
- Handle delicate garments and household items with appropriate care and attention.
- Carry out ironing and ensure clothing and household linens were neatly presented and stored.
- Assist with basic wardrobe organisation, including folding, putting clothes away and keeping wardrobes tidy and orderly.
- Change bed linen and ensure bedrooms were kept fresh and well presented.
- Prepare the dogs' weekly food, including boiling the required ingredients, combining and portioning them into bags for freezing.
- Be comfortable around the family's two dogs, a Husky and a Labrador.
- Provide occasional walking of the Husky, if required, with such additional hours agreed and paid separately.

- Liaise with maintenance professionals and other service providers when attending the property to carry out repairs, maintenance or specialist cleaning.
- Assist with occasional dry-cleaning collections/drop-offs and household errands when required, with any additional hours agreed and paid separately.
- Occasional cooking for the principals when the children returned from university, would be considered an advantage.

Requirements:

- Proven experience as a Housekeeper in a private home, with checkable references
- Experience of working around dogs
- Strong attention to detail and the ability to learn the particular ways of a household quickly
- Careful laundry and garment care skills, including delicate items and dry cleaning
- Experience of liaising with contractors
- Able to work on their own initiative as the only member of staff
- Cooking skills would be a bonus but are not required
- Valid right to work in the United Kingdom