PERMANENT PART-TIME LIVE-OUT HOUSEKEEPER

BLACKMORE | ESSEX | GB

SALARY: £20 - £22 PER HOUR GROSS

PHS JOB 3742

A private family based in Blackmore, Essex, is seeking an experienced, reliable Housekeeper to join their household on a permanent, part-time basis. The position involves approximately 12–14 hours per week, ideally spread across four days, with considerable flexibility regarding the working days and starting times. The family is looking for a professional who takes genuine pride in maintaining a clean, fresh, and well-organised home, and is comfortable taking responsibility for established housekeeping routines independently.

The property is a spacious family home arranged over two floors, with approximately four bedrooms, three bathrooms, a spacious kitchen and family dining area, a separate formal dining room, a study, and additional household spaces. Although the residence has several rooms, certain areas are used less frequently, allowing housekeeping duties to be organised according to their level of use. Particular attention is required in the kitchen, bathrooms, and main living areas, where the family places considerable importance on cleanliness, thorough dust removal, and properly washed floors rather than vacuuming alone.

The household has young children and employs a full-time Nanny who is responsible for childcare and other related arrangements. Consequently, this is a genuinely housekeeping-focused position, without cooking, childcare, or regular shopping responsibilities. The Housekeeper will concentrate on general cleaning, tidying, household laundry, ironing, and the appropriate care of furnishings and surfaces, and valuable items.

The family maintains an informal and welcoming household environment while expecting consistently high standards of cleanliness and presentation. As the principals work full-time and the children attend school, the Housekeeper will generally have the freedom to organise daily tasks without close supervision. The employer particularly values initiative, efficiency, and the ability to recognise what needs attention without requiring detailed daily instructions. The schedule can accommodate an early start, provided visits are distributed reasonably throughout the week to maintain consistent standards.

This position would be particularly suitable for an experienced Housekeeper living within convenient travelling distance of Blackmore who enjoys practical, hands-on housekeeping and prefers a clearly defined role without additional domestic responsibilities. The family hopes to establish a dependable, long-term working relationship with someone who is discreet, conscientious, and comfortable maintaining a busy family home to a consistently high standard.

Only professionals with a valid right to work in the United Kingdom will be considered for this position.

Position Details

Type: Permanent, Live-Out, Part-Time
Working Days: 4 days per week, spread across the week (days flexible)
Working Hours: 12-14 hours per week
Languages: English
Salary: £20 - £22 per hour gross, depending on experience
Location: Blackmore area, Essex
Driving: Full driving licence and own car for the commute; on-site parking
Dress Code: Smart casual, clean and presentable; no uniform
Starting Date: Early January 2027, ideally from 4 January
Employment Basis: Self-Employed

Benefits of the Position:
- A clear, cleaning-focused role, with cooking, errands and childcare handled elsewhere
- Flexible days and start times, with the Housekeeper trusted to plan their own week
- A generous approach to holidays beyond the contractual entitlement
- On-site parking and fuel expenses covered
- An informal, friendly household offering a permanent position
- Travel costs to the in-person interview covered

Duties and Responsibilities:
- Maintain excellent standards of cleanliness and presentation throughout the family home.
- Clean kitchens, bathrooms, and frequently used living areas thoroughly and regularly.
- Dust furniture, fittings, and surfaces carefully to minimise dust accumulation.
- Vacuum and wash floors, ensuring appropriate care of hardwood and marble surfaces.
- Clean and maintain antiques, silver, and delicate furnishings using suitable products.
- Manage general household laundry, ironing, folding, and bed linen, excluding children's laundry.
- Keep bedrooms, hallways, the utility room, and other household areas tidy and organised.
- Clean less frequently used rooms, including the formal dining room, as required.
- Empty bins, replace liners, and manage rubbish and recycling on collection days.
- Organise cleaning routines independently, accommodating the family's schedule and use of the study.
- Occasionally assist with playroom tidying or answering the door for tradespeople when the Nanny is unavailable.

Minimum Requirements:
- Proven experience as a housekeeper in a private family home, with checkable references

- Experience caring for antique furniture, silver, marble and hardwood floors
- Comfortable working in a family home with children (no childcare involved)
- Good physical stamina for a busy two-storey house with stairs
- Organised and proactive, able to plan and manage their own routine
- Trustworthy and discreet, working independently in the home
- Full driving licence and own car, living relatively locally to the Blackmore area, Essex
- Good communicative English is vital
- Current DBS certificate
- Happy to work on a self-employed basis
- Valid right to work in the United Kingdom