PERMANENT FULL-TIME LIVE-IN DOMESTIC COUPLE
PORROIG | SAINT JOSEP SE SA TALAIA | IBIZA | SPAIN

Salary: €75,000 - €78,000 gross per year

PHS Job 3730

Perfect Household Staff is delighted to present an excellent opportunity for an experienced, reliable and service-oriented Domestic Couple to join a private household in Porroig, Ibiza on a permanent basis. The household consists of two principals, their friendly dog, and occasional dinner guests. The family only spends periods of time at their villa throughout the year and is seeking a capable couple to take responsibility for the smooth running, maintenance and presentation of the property, while providing attentive support to the principals. The ideal couple will be proactive, organised and comfortable working independently, with a natural understanding of private household service.

This is a permanent, live-in position based in a residential area of Porroig, in Ibiza, approximately ten minutes by car from local shops. The couple will be accommodated in a private studio situated in a separate building on the property. The villa comprises five bedrooms across two floors, a swimming pool and a well-maintained garden. The household already benefits from regular external support, including cleaners, gardeners, a weekly pool attendant and specialist contractors when required. One partner will primarily oversee property maintenance, technical systems, vehicles and driving, while the other will lead on housekeeping, laundry and cooking. A full local driving licence and confident driving ability are essential for the partner responsible for the vehicles and local journeys. Spanish is essential for the role as it is used for everyday communication with suppliers and tradespeople. Working arrangements are flexible and follow the family's presence at the property, with no fixed schedule during periods when the principals are away.

Responsibilities include coordinating household maintenance, overseeing contractors and external service providers, arranging vehicle servicing and managing the general upkeep of the pool and garden. Housekeeping duties cover daily and deep cleaning, delicate surface care, laundry and ironing for delicate items, wardrobe organisation, alongside the supervision of the regular cleaners and gardeners. The Housekeeper will also prepare healthy, family-style meals for the principals and provide occasional cooking for informal gatherings, with external chefs or catering available for more elaborate entertaining. The role may include occasional care and walking of the family dog. This is an attractive opportunity for an established couple seeking a stable, long-term position in Ibiza, with independent living accommodation and clearly defined areas of responsibility.

Only professionals with a valid right to work in Spain will be considered for this position.

Type: Permanent, full-time, live-in
Working Days: 5 days per week (6 days when the family is in residence)
Working Hours: 40 hours per week (flexible when the family is in residence)
Languages: Spanish (basic English)
Accommodation: Private studio in a separate building on the property
Location: Porroig, Ibiza, Spain
Salary: €75,000 - €78,000 gross per year, formal employment
Start Date: From December until the beginning of February

Benefits of the Role:

- Principals are in residence only for a part of the year
- Assistance from additional staff
- Separate accomodation

Main duties of the Live-In Domestic Couple:

For the Houseman / Driver:
- Overseeing the general maintenance and smooth running of the five-bedroom property
- Monitoring the house's plumbing, electrical systems, utilities, pools and general technical requirements
- Arranging and coordinating repairs, servicing, and routine maintenance, and overseeing contractors while on site
- Managing the household vehicles, ensuring they remained clean, well maintained, and appropriately serviced
- Arranging vehicle servicing, repairs, inspections, and other maintenance requirements
- Providing local driving for the principals as required, including trips, appointments, and household-related journeys
- Liaising with and coordinating external gardeners and ensuring the garden and grounds remained properly maintained
- Monitoring general outdoor maintenance and reporting any issues requiring attention

For the Housekeeper / Cook:
- Maintaining the five-bedroom residence to a consistently high standard of cleanliness and presentation
- Master bedroom to be serviced daily while other bedrooms - weekly
- Carrying out daily housekeeping and thorough deep cleaning throughout the property
- Caring for delicate surfaces including marble, natural stone, wood, and other specialist finishes
- Managing all laundry and ironing, including the careful handling of high end delicate garments and fabrics
- Making beds and maintaining bedrooms and guest areas to a high standard

- Organising wardrobes and household areas as required
- Supervising and coordinating the cleaners, allocating tasks and checking completed work
- Preparing fresh, healthy, family-style meals for the two principals on a daily basis
- Coordinating with external chefs or catering companies when more elaborate entertaining was required

Shared Responsibilities:

- Table service at each meal can be provided by either partner in a Couple including setting the table, serving and cleaning up
- Providing occasional care and walks for the family's friendly Jack Russell
- Monitoring household supplies and reporting any maintenance or replenishment requirements
- Maintaining a discreet, proactive, and well-organised approach to all household responsibilities
- Ensuring the property remained well presented, secure, and cared for at all times
- Working flexible hours and days when the family is in residence, with no fixed schedule during their absence, provided the property is properly maintained and cared for.

Requirements for this Live-In Domestic Couple:

- Two excellent, checkable references
- Proficient level of Spanish, basic English
- Driving Licence for 1 partner